

October 15, 2007

«OWNER1»  
«OWNER2»  
«Owner\_STREET»  
«OWNER\_CITY\_ZIP»

Re: 1<sup>st</sup> INSPECTION REQUEST  
Erie County Sewer District No. 6, Mini System «MINI»  
Property Inspection Required at: «**ADDNUM**» «**ADDNAME**»

Dear Property Owner:

The Sewer District is undergoing a project to eliminate extraneous stormwater from the sanitary sewer system. This will help to alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection, interior and exterior, is being performed to help property owners eliminate illegal or improper stormwater connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at 716-823-5800 to arrange for an inspection within the next 30 days.

Inspections will be scheduled during normal working hours (Monday through Friday, 8:30 am through 3:30 pm), and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

-Continued-

This inspection is being conducted in accordance with Section 801 of the Rules & Regulations for Erie County Sewer Districts for the purpose of verifying compliance.

Failure to allow District Personnel to inspect properties is a violation of said Rules and Regulations. A property owner has 30 days from the date of this letter to comply with the inspection requirements. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

#### SECTION 801 – RULES AND REGULATIONS FOR ERIE CO. SEWER DISTRICTS

“Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the User or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative. Unreasonable delays in allowing access to the User’s premises or denial of such access shall be a violation of these Rules and Regulations.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm).

July 22, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: 2<sup>nd</sup> INSPECTION REQUEST  
Erie County Sewer District 6, Mini System «MiniSystem»  
Property Inspection Required at: «**ADDNUM**» «**ADDNAME**»

Dear Property Owner:

A recent review of our records indicates that we have not received a response from you regarding a notice, which you were sent on «InspectLtr1» advising that the Sewer District is undergoing a project to eliminate extraneous stormwater from the sanitary sewer system. This project was undertaken to help alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection is being performed to help property owners eliminate illegal or improper storm water connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at 716-823-5800 within the next 30 days to arrange for an inspection.

Inspections will be scheduled during normal working hours (Monday thru Friday, 8:30 am through 3:30 pm) and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

-Continued-

This inspection is being conducted in accordance with Section 801 of the Rules and Regulations for Erie County Sewer Districts for the purpose of verifying compliance.

Failure to allow District personnel to inspect properties is a violation of said Rules and Regulations. The property owner has 30 days from the date of this letter to comply with the inspection requirements. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

#### SECTION 801 – RULES AND REGULATIONS FOR ERIE CO. SEWER DISTRICTS

“Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the User or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative. Unreasonable delays in allowing access to the User’s premises or denial of such access shall be a violation of these Rules and Regulations.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm)

July 22, 2008

«OWNER1»

«OWNER2»

«OwnerSTREET»

«OWNER\_CITY\_ZIP»

Re: 3<sup>rd</sup> INSPECTION REQUEST  
Erie County Sewer District 6, Mini System «MiniSystem»  
Property Inspection Required at: «**ADDNUM**» «**ADDNAME**»

Dear Property Owner:

A recent review of our records indicates that we have not received a response from you regarding notices, which you were sent on «InspectLtr1» and «InspectLtr2», advising that the Sewer District is undergoing a project to eliminate extraneous storm water from the sanitary sewer system. This project was undertaken to help alleviate basement backups, as well as lower the cost of wastewater treatment. As part of this project, a house to house inspection, interior and exterior, is being performed to help property owners eliminate illegal or improper storm water connections to the sanitary sewer system.

In order to conduct an inspection, it is necessary for Sewer District personnel to have access to the sanitary facilities in the home. We request that you contact us at 716-823-5800 within the next 30 days to arrange for an inspection.

Inspections will be scheduled during normal working hours (Monday thru Friday, 8:30 am through 3:30 pm) and should take approximately 15 minutes for a normal residential structure.

If we do not hear from you in 30 days, we will attempt to contact you again. If access for the purpose of inspection is not granted during this time, the Board of Managers will consider requesting a hearing to be held to obtain compliance.

-Continued-

This inspection is being conducted in accordance with Section 801 of the Rules and Regulations for Erie County Sewer Districts for the purpose of verifying compliance.

Failure to allow District personnel to inspect properties is a violation of said Rules and Regulations. The property owner has 30 days from the date of this letter to comply with the inspection requirements. Please note, compliance is the property owner's responsibility and failure to do so is subject to a penalty or fine.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

#### SECTION 801 – RULES AND REGULATIONS FOR ERIE CO. SEWER DISTRICTS

“Authorized representatives of the District, bearing proper identification, shall be permitted to enter all properties in the District and contracting areas which are served by a Sanitary Sewer for the purpose of Inspection, observation, records examination and copying, measurement, sampling and testing and the performance of any additional duties relative to the User or connection to the Sanitary Sewer, in accordance with the provisions of these Rules and Regulations. Such access shall be provided during normal business hours upon notification to the owner, User, their employees, security personnel or representative. Unreasonable delays in allowing access to the User’s premises or denial of such access shall be a violation of these Rules and Regulations.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm)

July, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: **FINAL INSPECTION REQUEST**  
Erie County Sewer District No. 6, Mini System «MiniSystem»  
Property Inspection Required at: «ADDNUM» «ADDNAME»

Dear Property Owner:

Our records indicate that we have notified you on three separate occasions: «InspectLtr1», «InspectLtr2», and «InspectLtr3», that it was necessary for you to schedule an inspection of the above noted property in order to comply with Section 801 of the "Rules and Regulations For Erie County Sewer Districts" [www.erie.gov/dsm](http://www.erie.gov/dsm).

As a result of your failure to comply with these notifications, your name has been referred to the Erie County Sewer District No. 6 Board of Managers for consideration of holding a hearing to obtain compliance with this request.

This matter is scheduled to be taken up at the next meeting of the Board of Managers, which will be held on **July 22, 2008 at 3:15 p.m.** If compliance with this request is not completed by that time, the Board of Managers will consider scheduling a hearing on the matter, the result of which could be fines of up to \$500.00 per day that the non compliance continues.

Should you have any questions on this matter, or wish to schedule an inspection, please contact our office at 823-5800 during normal business hours.

Very truly yours,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
A. Horton / 6.2.2.I&I

*SECTION 801: "Authorized representatives of the District bearing proper identification shall be permitted to enter all properties, served by sanitary sewers in the District and in contracting areas for the purpose of inspection, observation, measurement, sampling, and testing in accordance with the provisions of these Rules and Regulations."*

April 15, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: 1<sup>st</sup> VIOLATION NOTICE  
Erie County Sewer District 6, Mini «MiniSystem»  
For Property Located at: «ADDNUM» «ADDNAME»

Dear Property Owner:

The above mentioned property was inspected on «DateInspected», and the following violation of Section 305 and/or 401 of the Rules and Regulations for Erie County Sewer Districts was observed:

**«ViolationCommentsMM»**

This violation requires correction within 90 days from the date of this letter. Correction is the property owner's responsibility.

Surface runoff, ground water, roof runoff, subsurface drainage, or cooling water shall NOT be discharged into the sanitary sewer system. Roof drains or sump pumps must be disconnected from the sanitary sewer. They may be connected into a storm sewer (if available) upon permit, with the actual connection inspected by a District Inspector, or you may disconnect the roof drain or sump pump and discharge to the ground.

Permits are required for a direct connection to the storm sewer. They may be obtained at the District office located at 260 Lehigh Avenue, Lackawanna, NY during normal business hours (Monday-Friday 8:00am - 4:00pm). The permit fee is \$2.00. No permit is needed to discharge to the ground.

Continued



Your property will be reinspected upon request. Appointments for reinspection can be made by calling 823-5800.

If the violation is not corrected in the time allotted, the Board of Managers will cause a hearing to be held to obtain compliance, with the possibility of a fine being levied against the property. The fine would then begin after the hearing, and could be up to \$500.00 a day for each day the violation continues.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

SECTION 305 – Footing Drains & Roof Drains:

“Footing drains, roof drains, sump pumps, or other drains discharging surface or ground water shall not be connected to the sanitary sewer.”

SECTION 401 – Prohibited Discharges:

“the following substances and Wastewaters are specifically prohibited from discharge to the District Sewerage System: j. Surface Runoff, Ground Water, Roof Runoff, Subsurface Drainage, or Cooling Water.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm).

April 15, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: 2<sup>nd</sup> VIOLATION NOTICE  
Erie County Sewer District 6, Mini «MiniSystem»  
For Property Located at: «ADDNUM» «ADDNAME»

Dear Property Owner:

Our records indicate that you were advised by a letter dated «ViolationLtr1» that the above mentioned property was inspected on «DateInspected», and the following violation of Section 305 and/or 401 of the "Rules and Regulations for Erie County Sewer Districts was observed:

**«ViolationCommentsMM»**

This violation requires correction within 30 days from the date of this letter. Correction is the property owner's responsibility.

Surface runoff, ground water, roof runoff, subsurface drainage, or cooling water shall NOT be discharged into the sanitary sewer system. Roof drains or sump pumps must be disconnected from the sanitary sewer. They may be connected into a storm sewer (if available) upon permit, with the actual connection inspected by a District Inspector, or you may disconnect the roof drain or sump pump and discharge to the ground.

Permits are required for a direct connection to the storm sewer. They may be obtained at the District office located at 260 Lehigh Avenue, Lackawanna, NY during normal business hours (Monday-Friday 8:00am - 4:00pm). The permit fee is \$2.00. No permit is needed to discharge to the ground.

Continued

Your property will be reinspected upon request. Appointments for reinspections can be made by calling 823-5800.

If the violation is not corrected in the time allotted, the Board of Managers will consider causing a hearing to be held to obtain compliance, with the possibility of a fine being levied against the property for failure to comply. The fine would then begin after the hearing, and could be up to \$500.00 per day for each day the violation continues.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

SECTION 305 – Footing Drains & Roof Drains:

“Footing drains, roof drains, sump pumps, or other drains discharging surface or ground water shall not be connected to the sanitary sewer.”

SECTION 401 – Prohibited Discharges:

“the following substances and Wastewaters are specifically prohibited from discharge to the District Sewerage System: j. Surface Runoff, Ground Water, Roof Runoff, Subsurface Drainage, or Cooling Water.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm).

January 2, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: 3<sup>rd</sup> VIOLATION NOTICE  
Erie County Sewer District 6, Mini «MiniSystem»  
For Property Located at: «ADDNUM» «ADDNAME»

Dear Property Owner:

Our records indicate that you were advised by letters dated «ViolationLtr1» and «ViolationLtr2» that the above mentioned property was inspected on «DateInspected», and the following violation of Section 305 and/or 401 of the Rules and Regulations for Erie County Sewer Districts was observed:

«ViolationCommentsMM»

This violation requires correction within 30 days from the date of this letter. Correction is the property owner's responsibility.

Surface runoff, ground water, roof runoff, subsurface drainage, or cooling water shall NOT be discharged into the sanitary sewer system. Roof drains or sump pumps must be disconnected from the sanitary sewer. They may be connected into a storm sewer (if available) upon permit, with the actual connection inspected by a District Inspector, or you may disconnect the roof drain or sump pump and discharge to the ground.

Permits are required for a direct connection to the storm sewer. They may be obtained at the District office located at 260 Lehigh Avenue, Lackawanna, NY during normal business hours (Monday-Friday 8:00am - 4:00pm). The permit fee is \$2.00. No permit is needed to discharge to the ground.

Continued

Your property will be reinspected upon request. Appointments for reinspections can be made by calling 823-5800.

If the violation is not corrected in the time allotted, the Board of Managers will consider causing a hearing to be held to obtain compliance with the possibility of a fine being levied against the property for failure to comply. The fine would then begin after the hearing, and could be up to \$500.00 per day for each day the violation continues.

Yours truly,

James E. Balcarczyk  
Sewer District Manager

cc: Board of Managers (J. Carr)  
File 6.2.2.I&I

SECTION 305 – Footing Drains & Roof Drains:

“Footing drains, roof drains, sump pumps, or other drains discharging surface or ground water shall not be connected to the sanitary sewer.”

SECTION 401 – Prohibited Discharges:

“the following substances and Wastewaters are specifically prohibited from discharge to the District Sewerage System: j. Surface Runoff, Ground Water, Roof Runoff, Subsurface Drainage, or Cooling Water.”

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm).

April 15, 2008

«OWNER1»  
«OWNER2»  
«OwnerSTREET»  
«OWNER\_CITY\_ZIP»

Re: FINAL VIOLATION NOTICE  
Erie County Sewer District 6, Mini System «MiniSystem»  
For Property Located at: «ADDNUM» «ADDNAME»

Dear Property Owner,

A recent review of our records indicate that you were advised by letters dated «ViolationLtr1», «ViolationLtr2», and «ViolationLtr3», that the above mentioned property was inspected on «DateInspected», and the following apparent violation of Section 305 and/or 401 of the RULES AND REGULATIONS FOR ERIE COUNTY SEWER DISTRICTS was observed:

«ViolationCommentsMM»

As a result of your failure to comply with these notifications, your name has been referred to the Erie County Sewer District 6 Board of Managers for consideration of requesting a hearing to obtain compliance with this request.

This matter is scheduled to be taken up at the next meeting of the Board of Managers, which will be scheduled on **May 13, 2008 @ 3:15 p.m.** If compliance with this request is not completed by that time, the Board of Managers will consider scheduling a hearing on the matter, the result of which could be fines of up to \$500.00 per day that the violation continues.

Should you have any questions on this matter, or wish to schedule a reinspection, please feel free to contact me at 823-5800 during normal business hours.

Very truly yours,

James E. Balcarczyk  
Sewer District Manager

SECTION 305 – Footing Drains & Roof Drains:

*"Footing drains, roof drains, sump pumps, or other drains discharging surface or ground water shall not be connected to the sanitary sewer."*

SECTION 401 – Prohibited Discharges:

*"the following substances and Wastewaters are specifically prohibited from discharge to the District Sewerage System:  
j. Surface Runoff, Ground Water, Roof Runoff, Subsurface Drainage, or Cooling Water."*

The Rules and Regulations for Erie County Sewer Districts can be viewed at [www.erie.gov/dsm](http://www.erie.gov/dsm).

cc: Board of Managers (J. Carr)  
A. Horton / 6.2.2.I&I