

Date \_\_\_\_\_

Homeowner

Address \_\_\_\_\_  
\_\_\_\_\_(city, state, zip)\_\_\_\_\_

Re: Sanitary Sewer Problem

Dear Homeowner,

**If you do not own this home, please forward this information to the homeowner for further action.**

The City Sewer Department has been working in your area and has discovered raw sewage being discharged into the City storm sewers. This problem must be corrected immediately to get all laterals presently leading into the storm sewer connected to the sanitary sewer.

It is important that we do a dye test as soon as possible. The testing will not take much of your time, but we need to have access to your plumbing facilities to complete the dye test. We do ask that you fill your washing machine prior to our arrival so we can verify the water pumped out is being discharged into the sanitary sewer. **Please call our office immediately at \_\_\_\_\_(phone)\_\_\_\_\_ between 8:00 a.m. and 4:00 p.m. Monday through Friday to schedule this dye test.**

In most cases when a repair has to be made to correct this problem, the City will cover the cost. I appreciate your cooperation and if you have any questions you can call our office.

Sincerely,

\_\_\_\_\_(name)\_\_\_\_\_