

Date _____

Name _____

Address _____

C/S/Z _____

Re: Sanitary Sewer Problem

Dear _____,

Recently the _____ (utility) _____ conducted smoke testing in your neighborhood and found a _____ junction box, septic tank or other _____ in your yard that smoked. This indicates that you have sewage emptying into the tank prior to making it to the sanitary sewer. This plumbing problem poses a problem in that it can allow clean storm water to enter into the sanitary sewer system. Since only sewage needs to be treated, we will need you to connect your lateral directly into the sewer main and fill the junction box with granular fill or sand.

If you would like to have someone from our office meet with you or your plumber regarding this situation you can call our office at _____ (phone) _____. We will need to inspect the plumbing repairs once they have been completed. These repairs will need to be completed within 90 days.

I understand this is an inconvenience, but we are making every effort to remove clean water sources from entering the sanitary sewer system all over the City. If you have any questions, please do not hesitate to give me a call.

Sincerely,

(name)