

McMillville, Oregon

Date

Name

Street

City, State ZIP

Re: Defective Private Building Sewer At **(Property Address, Tax Lot #)**

NOTICE OF DEFECT

Dear (Name):

Field tests of the private building sewer at the above address indicate that there are defects present that allow unwanted rainwater Infiltration and Inflow (I&I) to enter McMinnville's sanitary sewage collections system. This is in violation of City Code. The introduction of I&I in any amount into a sanitary sewage collection/transmission system can contribute to the discharge of untreated wastewater into the Yamhill River during some storm events.

City of McMinnville personnel, or a representative of the City, observed the following at the above referenced location:

- (Describe Defects)

If applicable, a copy of the report which summarizes the assessment of the building sewer in question is attached for reference.

As the property owner you are required to either replace the building sewer at your cost, or pay a \$50 per month penalty assessment. The \$50 per month penalty will be assessed once per month, beginning after a **90**-day grace period, until the building sewer is replaced. If you replace it within the grace period, which begins on the date of this notice and ends on **(Date)**, the City will reimburse you for 10% of the repair cost up to a maximum of \$250. Information on the City's requirements for the replacement of private building sewers is attached. This document includes information on suspension of penalties and also on financial assistance options. In addition, information on the Low Interest Home Repair Loan Program, which is available through the Housing Authority of Yamhill County, is attached. If you have questions about this Housing

Authority program, or if you want to apply for one of the loans, you need to contact the Housing Authority.

Please note: The City can suspend the collection of the penalty but if you fail to replace the building sewer, the penalty continues to accrue and will be due in full at the end of the suspension period. If you replace the building sewer before the end of the suspension period, the penalty will be waived.

Failure to replace the building sewer or pay the \$50 per month penalty may result in further enforcement action by the City.

You may be responsible for the disclosure of this notice to a buyer. You might, therefore, consider getting legal advice before selling this property.

If you have questions about this program and the information presented in this letter, please call the City of McMinnville Engineering Department at 434-7312.

Sincerely,

Rich Spofford
Project Manager

Enclosure
Certified Mail